
COUNCIL

BULLETIN

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Epping Forest District Council
www.eppingforestdc.gov.uk

Compiled, designed and produced by
Member Services

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PART A - FORWARD DIARY

Key to abbreviations:

| | | | |
|------------|------------------|----------------|---------------------------------|
| CC | Council Chamber | Cab Off | Cabinet Office |
| CR1 | Committee Room 1 | CONF | Conference Room (1st floor) |
| CR2 | Committee Room 2 | CH OFF | Chairman of Council's Office |
| MR | Members' Room | TR RM | Training Room |
| TBD | To be decided | HEM | Hemnall Street Offices. |
| TBN | To be noted | HH | Homefield House |
| TBC | To be confirmed | ESC | Epping Sports Centre |

Other venues are shown in full.

Week One: 24 June 2019 – 30 Jun 2019

| | | | |
|----------------------|--------|--|-----|
| Monday 24 June | 7.00pm | Member Training - Overview and Scrutiny | CR1 |
| Tuesday 25 June | | | |
| Wednesday 26 June | 7.00pm | Constitution Working Group | |
| Thursday 27 June | 7.00pm | Asset Management and Economic Development Cabinet Committee | CC |
| Friday 28 June | | | |
| Saturday 29 June | | | |
| Sunday 30 Jun | | | |

Week Two: 1 July 2019 – 7 July 2019

| | | | |
|---------------------|-----------------------------|--|----------------|
| Monday 1 July | 7.00pm | Local Plan Cabinet Committee – Cancelled Member Training - Parking | CR1 |
| Tuesday 2 July | 10.00am 7.00pm 7.00pm | Licensing Sub-Committee Epping Forest Youth Council Stronger Communities Select Committee | CC CC CC |
| Wednesday 3 July | 6.30pm 7.30pm | Briefing – Area Plans Sub-Committee South Area Planning Sub-Committee South | CR1 CC |
| Thursday 4 July | 2.00pm 7.00pm | Member Training – Local Authority Finance and Budget Process Stronger Place Select Committee | CR1 CC |
| Friday 5 July | | | |
| Saturday 6 July | | | |
| Sunday 7 July | | | |

Week Three: 8 July 2019 – 14 July 2019

| | | | |
|----------------------|-----------------------------|--|-----------------|
| Monday 8 July | | | |
| Tuesday 9 July | 10.00am 6.00pm 7.00pm | Licensing Sub-Committee Member Training – Code of Conduct (Repeat) Stronger Council Select Committee | CC CR1 CC |
| Wednesday 10 July | 6.30pm 7.30pm | Briefing – Area Plans Sub-Committee East Area Planning Sub-Committee East | CR1 CC |
| Thursday 11 July | 7.00pm | Cabinet | CC |
| Friday 12 July | | | |
| Saturday 13 July | | | |
| Sunday 14 July | | | |

Week Four: 15 July 2019 – 21 July 2019

| | | | |
|----------------------|------------------|--|-----------|
| Monday 15 July | | | |
| Tuesday 16 July | 7.30pm | Overview and Scrutiny Committee | CC |
| Wednesday 17 July | 6.30pm 7.30pm | Briefing – Area Plans Sub-Committee West Area Planning Sub-Committee West | CR1 CC |
| Thursday 18 July | 7.00pm | Finance and Performance Management Cabinet Committee | CC |
| Friday 19 July | | | |
| Saturday 20 July | | | |
| Sunday 21 July | | | |

PART B - ESSENTIAL INFORMATION

Committee Management System

The members' extranet facility for the Modern.Gov system is available at:

<https://eppingforestextranet.moderngov.co.uk/extranet>

Members may wish to save this link on their computer or mobile devices. Queries concerning login and password details for the extranet should be addressed to the Democratic Services Manager.

Constitution

The Council's Constitution is available at:

<https://rds.eppingforestdc.gov.uk/ieListMeetings.aspx?CId=638&Info=1>

Queries concerning the Constitution should be addressed to the Democratic Services Manager

PART C - GENERAL INFORMATION

1. ADDITIONAL MEMBER TRAINING - PARKING

Please be advised that we have added Member Training on Parking Issues. This session will take place on Monday 1 July from 7pm ~ 9pm in CR1.

The session will focus on parking enforcement, on and off-street car parking schemes, application process and NEPP.

If you would like to attend please advise Kim Partridge,
kpartridge@eppingforestdc.gov.uk

(Further information: Kim Partridge ext 4443)

2. ADDITIONAL MEMBER TRAINING - INTRODUCTION TO PLANNING ENFORCEMENT

Please be advised that we have added Member Training on Introduction to Planning Enforcement. This session will take place on Tuesday 12 November from 7pm ~ 9pm in CR1.

The session will focus on the following;

- An overview of the planning enforcement system – its purpose, its powers and legal status.
- How enforcement complaints are investigated – role of officers, what is a complaint, how is it dealt with, time taken to investigate.
- The expectations and possible actions to be taken, enforcement notices, planning contravention notices, stop-notices, prosecutions and injunctions. Right of Appeal and process.

If you would like to attend please advise Kim Partridge,
kpartridge@eppingforestdc.gov.uk

(Further information: Kim Partridge ext 4443)

3. MODERN.GOV COMMITTEE MANAGEMENT SYSTEM

Further to the recent commencement of the roll-out of mobile devices, members are now able to access 'restricted' agenda etc. content through the app for the Modern.Gov committee management system. A system-generated activation link for the restricted app has been sent to all members that have so far received a Council-issued iPad, which should be opened on the mobile device. The activation link has been sent to members' new 'cldr.***@eppingforestdc.gov.uk' email address and the app has already been downloaded to each device.

The relevant login and password details for Modern.Gov will need to be entered as part of the registration process for access to the restricted element of the app on the mobile device. If any member has forgotten their login/password details for Modern.Gov, or requires the reissue of the activation link, please advise democraticservices@eppingforestdc.gov.uk in order that these can be reset. Members should be aware that the activation link for the restricted element of app is device-specific and cannot be used with any other mobile device.

(Further information: Steve Tautz ext 4180)

4. MODERN.GOV APPLICATION WALKTHROUGH (Pages 11 - 60)

Please see attached.

5. BRIEFING ON MENTAL HEALTH SERVICES IN WEST ESSEX

Tendayi Musundire, Head of Safeguarding for Essex Partnership University NHS Trust (EPUT) and Dr James Louis, a mental health doctor in West Essex will be talking about how we can all work together to share best practice and support residents and colleagues with their mental health.

The briefing will be held on 16 July from 2pm ~ 4pm in the Council Chamber.

The Agenda for the session is below:

- Welcome & Introductions
- Mental Health Services in West Essex
- Working together in Partnership
- Case Studies
- Question & Answer Session

Please advise Caroline Wiggins if you would like to attend, cwiggins@eppingforestdc.gov.uk

(Further information: Caroline Wiggins ext 4122)

6. MENTAL HEALTH SERVICES IN WEST ESSEX

As part of its current work programme, the Overview and Scrutiny Committee has expressed interest in receiving a presentation or briefing on the provision of local mental health services.

Whilst this aspect of the work programme is being developed, members are advised that such services and the building of partnerships to work better with mental health professionals, will be the subject of a briefing at the Civic Offices on 16 July 2019. Tendayi Musundire, Head of Safeguarding for Essex Partnership University NHS

Trust and Dr. James Louis, a mental health doctor in West Essex, will be talking about how agencies can work together to share best practice and support residents and colleagues with their mental health. As better partnership working could help identify problems before they get to crisis level, the briefing has been developed for the Council's customer facing staff. However, members are also invited to attend the session, which will be held in the Council Chamber from 2.00pm to 4.00pm.

(Further information: Steve Tautz ext 4180)

7. CHAIRMAN'S DIARY (Pages 61 - 62)

Please see attached.

LICENSING ACT 2003

None this week

PLANNING

1. Appeals Lodged

None this week

2. Forthcoming Planning Inquiries/Hearings -

None this week

3. Enforcement Appeals

None this week

4. Appeal Decisions

EPF/1419/18 – Garden Centre Crown Hill Waltham Abbey Essex EN9 3TF - Demolish garden centre shop/office and erect building with 10 no. affordable apartments – Dismissed

EPF/2583/18 – Garden Centre Crown Hill Waltham Abbey Essex EN9 3TF - Demolition of existing garden centre buildings and the erection of 2 no. semi-detached houses – Dismissed

EPF/1831/18 – Leaside Nursery, now Leaside Industrial Park, Sedge Green Nazeing Essex EN9 2PA - Variation of condition 3 on planning permission EPF/2319/14 (Demolition of existing nursery/commercial buildings and erection of 17 no. B1/B2/B8 commercial units with ancillary parking) to enable access by vehicles up to 18 tonnes in weight – Dismissed

EPF/2720/18 – 86 Manor Road Chigwell Essex IG7 5PQ - Installation of CCTV Security Mast – Dismissed

5. Tree Preservation Orders

TPO/EPF/08/19 – The Outlook, Moreton Bridge, Moreton – Effective from 14th June 2019.

6. S106 Agreements

None this week

7. Changes to Planning Systems

None this week

PROPOSED PLANNING ENFORCEMENT ACTION

None this week

It is important to note, that when enforcement action has been authorised, this includes any subsequent action under Part VII of the Town and Country Planning Act 1990, including a prosecution or an injunction.

| | | |
|--|----------------|--------------|
| Principal Planning Enforcement Officer | Jerry Godden | 01992 564498 |
| Senior Enforcement Officer | Clare Munday | 01992 564114 |
| Planning Enforcement Officers | Sharon Hart | 01992 564113 |
| | Jim Gordon | 01992 564530 |
| | Zara Seelig | 01992 564379 |
| | Mick Mooney | 01992 564713 |
| Compliance Officer | Shannon Murphy | 01992 564217 |

PORTFOLIO HOLDER DECISIONS

The notification of decisions taken by individual Portfolio Holders is no longer included in the Council Bulletin.

All members of the Council receive automatic email notification of the publication of each individual Portfolio Holder decision and the call-in period for each decision commences immediately. Members wishing to call-in a decision should complete the attached call-in form and return it to Democratic Services before the expiry of five working days following the publication date of the decision. Members should refer to the Constitution (Article 6 - Overview and Scrutiny) for the rules of call-in.